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UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386



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Mesothelioma Information Network in Europe

**I Management Board Meeting
October 15, 2014, 1 PM – 3.30 PM**

Report

Participants

- Giorgio Scagliotti (UNITO)
- Silvia Mattone (UNITO)
- Egbert Smit (VUMC)
- Gerard Schmid-Bindert (UMM)
- Corrado Magnani (UNIPMN)
- Luis Paz- Ares (SAS-HUVR- IBIS) – via web
- Mircea Dediu (IOB) – via web

Report

The meeting starts with the welcome from prof. Scagliotti to the participants, and then Silvia Mattone starts to illustrate what has been done by Unito as coordinator of the project. We quickly discuss on the amendments proposed on the Consortium Agreement by one partner and then moved to the website. We quickly look at it and then discuss about the access to the restricted area (user name and password to log in received by every partner with a mail on 2nd September 2014 from User Registration (a.zanetti@company-consulting.net)).

Then we move to the specific topics of the meeting.

Dr. Schmid-Bindert starts with his presentation on **wp 4** progress report and next steps to do in order to reach its milestones. He presented the draft questionnaire he has been working on, with contributions from other partners too through their draft questionnaires. It was proposed to work on a common questionnaire that merges all the other specific questionnaires except for the pathology part. Also the tissue bank will need a specific questionnaire.

We discuss on the questions to have included in the questionnaire and we agreed to a common version of it (also attached)

It has also been agreed on the dissemination via web of the questionnaires to be filled online. Dr. Schmid-Bindert asked all partners to come up with a list of centres from each country (as many as possible, target number 10) involved in mesothelioma treatment. Since we are already behind timelines, it would be perfect if you provide this list by the end of next week. We need at least: Name of Centre, Address, and Name of contact person with contact details (email and phone number). It is very important to target the right people in each institution.

Dr. Magnani present his work on **wp 6** related to the questionnaire on registration of mesothelioma. He has already sent the draft out to some centres in Italy and Europe and he got feedbacks.

About **wp 8** lead by dr. Luis Paz- Ares one major task for the next future is to identify people and expert on early detection and health surveillance in each European countries. The work should be done at different levels: at a political level (involving the Public Health authorities both at local and national level) and also experts from industrial medicine and advocacy groups involved in asbestos exposure cases. Different template letters should be prepared and shared with partners along with the list of experts who should receive it. Maximum cooperation from each partner is needed to complete the list.

As far as **wp 2** is concerned, the disseminations plan should be prepared and worked out. Wp leader should collect from all partners existing informative materials and collect it, also through the advocacy groups. All partners should share their knowledge about those materials and send it to dr. Smit.

Dr. Dediu, leader of **wp 9**, provided an expanded list of Eastern European experts including people from Romania and other countries such as Bulgaria, Croatia, Serbia and Slovenia.

In conclusion, we discuss to organize a new meeting of the Management Board next February. Silvia Mattone will prepare a new doodle soon.

To Do List

- All partners should provide some informative materials for dissemination to wp 2 leader dr. Smit
 - All partners should provide a list of centres to which wp 4 leader, dr. Schmid-Bindert, should address the web questionnaire to
 - All partners should help wp 8 leader dr. Luis Paz- Ares in identifying in their country the right referent to address to
 - Upload the questionnaire on the website and make it accessible to everyone
 - Dr. Schmid-Bindert will send to the contact people identified the link of the questionnaire
 - Dr. Luis Paz-Ares will share the template of letters to involve local and national authorities, industrial medicine experts and advocacy groups in the project, especially regarding the early detection and health surveillance issues
 - Silvia Mattone will set up a poll in order to organize a new meeting of the Management Board Meeting in February 2015
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